

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Lesa I. Butera, President  
Mrs. Angel L. Helm, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Michelle M. Davis  
Mr. John A. Larkin  
Mrs. Karen R. McAvoy  
Scott C. Painter, Esq.  
Mrs. Anne P. Seltzer

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Mr. Matthew S. Stem, Assistant Superintendent

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, March 11, 2013 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
  - II. Pledge of Allegiance – Mrs. Butera**
  - III. Announcement of Recording by the Public – Mrs. Butera**
  - IV. Roll Call – Mrs. Filer**
  - V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
    - Curriculum Committee Meeting – March 13, 2013, 2:30 p.m.
    - Technology Committee Meeting – March 20, 2013, 12:00 p.m.
    - Personnel/Policy Committee Meeting – April 2, 2013, 5:00 p.m.
    - Finance/Facilities Committee Meeting – April 3, 2013, 12:00 p.m.
    - School Board Business Meeting with Committee Reports – April 8, 2013, 6:00 p.m.
    - School Board Business Meeting – April 22, 2013, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. Committee Reports**
    - A. Finance – Mrs. Helm
    - B. Facilities – Mrs. Bamberger
    - C. Curriculum – Mrs. McAvoy
    - D. Technology – Mr. Portner
    - E. Personnel – Mrs. Seltzer
    - F. Policy – Mr. Painter

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**G. Ad Hoc**

- Development Advisory – Mrs. Davis

**H. Berks County Intermediate Unit Board Report – Mrs. Seltzer**

**I. Berks Career & Technology Center Board Report – Mr. Painter**

**J. Berks EIT Report – Mr. Larkin**

**K. Wyomissing Area Education Foundation – Mrs. Butera**

**L. Legislative Report – Mrs. McAvoy**

**VII. Public Comment – Mrs. Butera**

*Speakers are requested to identify themselves by name and address.*

**VIII. Routine Approvals – Mrs. Butera**

**MOTION**

**A. It is recommended that the Board of School Directors approve the following minutes:**

- February 4, 2013 Special Board Meeting
- February 11, 2013 Business Meeting with Committee Reports
- February 25, 2013 Regular Business Meeting

**MOTION**

**B. It is recommended that the Board of School Directors approve payment of bills for the months of February 2013, as listed in the financial packet.**

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project Fund Accounting Check Summary

**IX. Superintendent's Report – Mrs. Vicente**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve homebound instruction for elementary student ID#203304 for a maximum of three hours per week from March 4, 2013 to the end of the 2012-13 school year as stipulated in 504 plan.
2. Approve Overnight Field Trip Request – MathCounts State Competition, Harrisburg, PA, March 22-23, 2013

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**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

1. Approve Budget Transfers in the amount of \$5,000 as follows:

Account Code	Amount	Reason for Transfer
10-2620-411-000-30-081-000-004-0000	(2,000)	Transfer unused budget in JSBS facilities disposal services account to cover overdrawn account for JSBS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	2,000	
10-2620-411-000-10-022-000-004-0000	(1,500)	Transfer unused budget in WREC disposal services account to cover overdrawn account for JSBS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	1,500	
10-2620-411-000-10-021-000-004-0000	(1,000)	Transfer unused budget in WHEC disposal services account to cover overdrawn account for JSBS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	1,000	
10-2630-442-000-30-081-000-004-0000	(500)	Transfer unused budget in JSBS grounds rental supplies account to cover overdrawn account for JSBS building operations supply purchases
10-2620-610-000-30-081-000-004-0000	500	

2. Approve the following donations through the Development Office towards the purchase of stage lighting:
  - \$100 from David & Debbie Goldberg
  - \$25 from Maria Laackman
3. Approve the following donations from the Wyomissing Area Education Foundation:
  - \$2,005.37 for eBooks at the WHEC Library.
  - \$758 for iPod touches and accessories for Meredith Emkey's kindergarten class.
4. Approve Berks Career & Technology Center 2013-14 Budget.  
*Background information: The proposed share for Wyomissing Area School District for 2013-14 is \$270,207. This is a decrease of .79% from 2012-13.*
5. Approve agreement with PA Association of School Business Officials for Interim School Business Official Services.
6. Approve Resolution No. 03-11-13-01 approving appointment of an Assistant Board Secretary.
7. Approve administration to advertise and accept bids for the rebid of the JSBS boiler room project.

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8. Approve administration to prepare construction documents, advertise and accept bids to remediate the areas of concern with the subsurface conditions at the Stadium Field.
9. Approve establishing a Capital Campaign to raise funds to install artificial turf on the Stadium Field and fund associated costs.  
*Background information: The Board is approving the establishment of a Capital Campaign to solicit community funding to install artificial turf on the Stadium Field and fund associated costs. The project will be spearheaded by Terri Lampe through the Development Office. Campaign co-chairs are Marty and Terri Stallone and Tom and Diane Strauss. Honorary campaign chairs are Tom and Marcia Martell.*

### C. Personnel and Policy

#### MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items:

#### 1. RESIGNATIONS/RETIREMENTS

##### a. Professional Staff

- 1) **Linda Korey**, Teacher, WHEC, retirement effective the end of the 2012-13 school year.
- 2) **Christine Helinek**, Art Teacher, WHEC/WREC, retirement effective the end of the 2012-13 school year.

#### 2. LEAVE OF ABSENCE

##### a. Professional Staff

- 1) **Andrea Kupiszewski**, 6<sup>th</sup> Grade Teacher, WREC, Family Medical Leave effective on or about May 1, 2013 until the end of the school year.

##### b. Support Staff

- 1) **Arlene Wagner**, Special Education Instructional Aide, Jr./Sr. High School, Family Medical Leave effective February 28, 2013 with a return to work date to be determined.
- 2) **Benito Diaz**, Custodian, WHEC, return from Family Medical Leave effective February 25, 2013. Intermittent Family Medical Leave effective February 26, 2013 until a date to be determined.

#### 3. APPOINTMENTS

##### a. Professional Staff

- 1) **Amber Morris**, Psychologist, District-wide, effective date of hire is April 1, 2013.

*Background information: Ms. Morris was previously approved at the January 28, 2013 Board Meeting; however, a hire date could not be determined at that time.*

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b. Support Staff

- 1) **Davina Minton**, Café/Recess Monitor, WREC, \$9.89/hr., 2 ¼ hr./day, effective March 18, 2013.  
*Background information: This position is being filled as the result of a resignation.*
- 2) **Rosdanell Gomez**, Special Education Instructional Aide, WHEC, full-time at 7 hrs./day at \$11.55/hr., effective March 13, 2013.  
*Background information: This position is being filled as the result of a resignation.*
- 3) **Dayna Reber**, Special Education Instructional Aide, WHEC, part-time at 6 ½ hrs./day at \$10.92/hr., effective March 18, 2013.  
*Background information: This position is being filled as the result of a transfer to WREC.*
- 4) **Robin Cosbey**, Special Education Instructional Aide, WHEC, part-time at 6 ½ hrs./day at \$11.55/hr., effective March 18, 2013.  
*Background information: This position is being filled to meet the needs of a student's IEP.*

c. Supplemental

- 1) **Brenda Phillips**, Junior High Head Coach-Softball at a stipend of \$2,328.00 for the 2012-13 school year.
- 2) Request approval of the attached updated Spring Athletic Coach Stipend list.  
*Background information: There were changes made to the coaching staff due to resignations and resulting reassignments.*

4. WORK OUTSIDE CONTRACT HOURS

a. Professional

- 1) **Kelly Ferrandino**, teacher, WREC, to provide homebound instruction for elementary student ID #203304 for a maximum of three hours per week from March 4, 2013 to the end of the 2012-13 school year as stipulated in the 504 plan, at the WAEA wage rate for work contract outside work hours.
- 2) **John Yoder**, Teacher, Jr./Sr. High School, update previously approved dates to provide homebound instruction to secondary student #201370, to January 22, 2013 to February 14, 2013, maximum 5 hours per week, at the WAEA wage rate for work contract outside work hours.  
*Background information: Mr. Yoder was previously approved to provide homebound instruction to this student for the dates of January 8, 2013 to January 28, 2013. The only change is the time period in which homebound instruction was delivered.*

5. SUBSTITUTES

a. Professional Staff (Additions)

- 1) Jessica Kostival, Teacher
- 2) Thomas Paulson, Teacher
- 3) Tiffany Skias, Teacher

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**6. VOLUNTEERS**

**The following Personnel and Policy items are for discussion:**

**7. POLICIES**

First reading of the following policy:

702.1 Naming and Advertising Rights

**X. Old Business – Mrs. Butera**

**XI. New Business – Mrs. Butera**

**XII. Right to Know Requests – Mrs. Butera**

		<b>Right-to-Know</b>			
		<b>Cost Analysis</b>			
		<b>02/01/13-02/28/13</b>			
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
2/6/2013	Signature Info. Solutions	(2) Tax Certifications	G. Gantert	1.00	\$14.20
2/12/2013	Signature Info. Solutions	(1) Tax Certifications	G. Gantert	0.50	\$7.10
2/21/2013	Signature Info. Solutions	(1) Tax Certification	G. Gantert	0.50	\$7.10
2/26/2013	Signature Info. Solutions	(1) Tax Certification	G. Gantert	0.50	\$7.10
					\$35.50

**XIII. Updates from Organizations**

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

**XIV. Adjournment – Mrs. Butera**